

## **On-campus Advertising**

This policy applies to all advertising that appears on the Loughborough University and/or Loughborough University London campuses. Digital advertisements are also subject to the University's <u>Acceptable Use Policy.</u>

- 1. Advertisers are responsible for understanding and complying with all applicable UK laws and regulations.
- 2. Any advertising on campus shall not
  - damage the University's reputation
  - cause harm, fear, distress or offence
  - condone or encourage violent, anti-social or offensive behaviour
  - constitute, facilitate or promote illegal products, services or activities
- 3. Advertisements promoting the following are not permitted on campus:0
  - alcohol
  - tobacco products, e-cigarettes and related paraphernalia
  - illegal or recreational drugs
  - gambling
  - payday or other such high-interest loans
  - adult products or services (except for ads for family planning and contraception)
  - weapons, firearms, ammunition or explosives
  - educational courses and programmes run by other providers that are in direct competition to those offered by the University
- 4. All components of an advertisement, including any text, images or other media, must be relevant and appropriate to the product or service being offered and the audience viewing the advertisement.
- 5. Advertising is permitted only in approved locations on the University campus.
- 6. It is not permitted to advertise in or on any official University documentation, including
  - student registration forms or publications
  - exam booklets
  - graduation forms, publications or certification
  - formal employment documentation, eg contracts, pay slips, p60s, p45s
  - University regulations, codes of practice, committee documentation and policy statements
  - University stationery
- 7. Any advertisement proposed for display on the campus must be approved in advance of publication by the University. Ads must be <u>submitted to the University</u> at least one week prior to production.
- 8. The University reserves the right to refuse any proposed advertisement.